

# Animah Mixon

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## SUMMARY

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A highly motivated and hardworking high school student eager to gain valuable experience in the workplace. Actively involved in school clubs, sports, and challenging AP courses, demonstrating strong time management and dedication. Pursuing a business and marketing pathway, with a keen interest in learning and applying skills in a professional setting. Ready to contribute to a team, take on new challenges, and grow both personally and professionally.

## WORK EXPERIENCE

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### Key Club

Member, Key Club

Katy, Texas  
Aug 2024 - Present

- Coordinated the setup and operations of the annual book fair, managing inventory.
- Providing strong customer service offering assistance, answering questions, and helping the customer understand the product.
- Assisted with setting up concession stands, ensuring a smooth and organized operation.
- Organized inventory, ensuring adequate stock of snacks and beverages for the event.
- Stamped event cards to help participants keep track of activities and locations.
- Directed attendees to designated event areas, enhancing overall event flow and organization.

### R.E.D Storm

Member, R.E.D Storm

Katy, Texas  
Oct 2024 - Present

- Participated in a community Halloween event, where our team passed out candy to young children, ensuring a safe and fun environment for families.
- Collaborated with team members to plan, coordinate, and execute the event, fostering teamwork and leadership skills.
- Engaged with children and families, contributing to a positive community experience and promoting goodwill.
- Demonstrated excellent communication and organizational skills while working in a fast-paced, public-facing environment.

### Lone Star Leadership

Member, Leadership

Katy, Texas  
Nov 2024 - Present

- Engaged in a comprehensive leadership development program focused on learning key leadership values and principles.
- Attended seminars and presentations by influential leaders in various industries, gaining insights into effective leadership strategies.
- Participated in company tours, gaining firsthand knowledge of organizations making significant impacts within their industries.
- Collaborated with peers to discuss and apply leadership concepts to real-world scenarios, enhancing team communication and decision-making skills.
- Developed skills in problem-solving, critical thinking, and emotional intelligence through leadership exercises and discussions.

## EDUCATION

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Cypress Lakes High School  
GPA 6.0

Katy, Texas  
2026

## SKILLS

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Customer service Time management Communication skills Marketing Organization Adaptability Excellent people skills Attention to detail Quick learner Engagement Diligence Strategic Critical Thinking Teamwork and Collaboration Active Listening Conflict Resolution Public Speaking Punctuality Reliability and Dependability Professionalism